



Springfield Utility Board

Temporary Meter Reader

DIVISION:

Customer Service & Marketing

REPORTS TO:

Meter Reader Collector Supervisor with crew leadership from the Meter Reading Crew Leader

STATUS/HOURS:

Non-Exempt / Union / Monday - Friday / 7:30 – 4:00

DURATION:

This is a temporary contract position not to exceed six months

BENEFITS:

This is a non-benefit position

HOURLY RANGE:

\$31.14

BARGAINING UNIT:

IBEW LOCAL 659

POSTING DATE:

Friday, March 27, 2026

CLOSING DATE:

Friday, April 3, 2026

Applications must be received or postmarked by 5:00 p.m. on the closing date.

Prior to applying, please read the entire [Class Specifications | Temporary Meter Reader | Class Spec Details](#) job description. The job description lists the Major Responsibilities, Required Minimum Qualifications, and the Physical and Mental Requirements for the position.

MINIMUM QUALIFICATIONS

- Minimum of one-year direct recent customer service experience.

- Minimum of one-year direct customer service experience working outdoors with route delivery or a similar work environment that includes public contact preferred.
- Prior Itron meter reading experience preferred.
- High School diploma or equivalent
- Driving is an essential function of this position. Therefore, a valid Oregon Class C Driver's License is required

SUBMITTING YOUR APPLICATION MATERIALS

The following application materials are required:

- ***Completed SUB Application for Employment***
The application is available on our website at [Current Job Opportunities | Sorted by Job Title ascending | Springfield Utility Board Careers \(governmentjobs.com\)](#) and can be completed online
- ***Cover letter***
- ***Resume***

SUB encourages all qualified individuals to apply. SUB is committed to cultural diversity, equity and inclusion, and does not discriminate on the basis of any protected status, including disability and veteran status.

ABOUT SUB

Springfield Utility Board is an independently operated municipal electric and water utility governed by a locally-elected board. Serving 25+ square miles in and around the City of Springfield, Oregon (pop. 55,000), the utility offers its customers some of the lowest water and electric rates in the Pacific Northwest. SUB is a customer-owned community resource. Like other customer-owned utilities, SUB has a three-pronged mission: to provide excellent customer service, to keep rates low and affordable, and to support the community it serves. SUB achieves this because, unlike privately held utilities which look to provide profits to investors, SUB is owned by and responsible to the people it serves. And, because SUB is an independent agency, and not a department of the city, all of the rates paid go directly back into operating the utility.

SUB is a great place to work! Our employees are valued, respected and appreciated for their skills, knowledge and the diverse backgrounds that they bring to SUB. We're proud of our talented employees and their accomplishments to make SUB the best and most cost-effective utility we can be!

THE COMMUNITY

Springfield is a family-friendly community located in the south Willamette Valley and nestled between the McKenzie and Willamette Rivers, both known for excellent fishing. The Eugene-Springfield metropolitan area is easily accessible by Interstate 5 and Oregon's second largest airport. The region is home to several colleges, including the University of Oregon, and provides activities for a wide variety of interests, including performing arts, sports, and outdoor recreation.

SUB'S MISSION

The Mission of the Springfield Utility Board is to provide safe, reliable, cost-effective utility related services to the citizens and businesses of the Springfield community.

In providing these services:

SUB's five-member governing Board will require the principles of cost-effectiveness and continuous quality improvement to be applied to all programs, functions and projects conducted by SUB, in recognition of SUB's long-term responsibility to deliver services.

In addition to providing the types of services that meet customers' utility needs, SUB shall also strive to:

1. Keep the costs of its services affordable;
2. Provide for prudent financial reserves;
3. Ensure that all services offered and provided by SUB meet or exceed the community's standards for quality & safety;
4. Continue to study opportunities and pursue options that provide value to SUB's customers.

The Board believes that SUB's mission is best accomplished through a strong team relationship between the Board and management. This partnership will provide consistency of purpose and direction to the organization and empowers employees to continue to build the kind of organization necessary to meet customers' utility needs.

What You Can Expect from Our Application Process:

Submit your application online by the posted deadline. After the position closes, your application is reviewed for minimum requirements of the role.

Applicants are screened based upon their relevant knowledge, abilities, skills, experience, certifications, and training. The selection process varies according to the position and can include such things as screening of supplemental questionnaires, written or skill tests, ability or fitness tests, interviews, and assessment processes.

All testing and selection processes will be done in accordance with the Oregon Veteran's Preference in Public Employment Law.

Once the top candidate is discovered, reference checks, criminal background checks, and drug screens (if applicable) will be done.

Our recruiting goal is to find the best candidate to help us grow and serve. In order to do that, we are very intentional and mindful throughout each element of the process. We know that means a little more time to get to the end, but we believe that making sure each employee is in a role that they can succeed in is important to our community's success.

NOTE: This announcement is intended as a general descriptive recruitment guide and is subject to change. It does not constitute either an expressed or implied contract.